

STADIUM AND FACILITIES HOMOLOGATION CHECKLIST

(For World Tour 1 & 2 Star events in Europe managed by CEV)

EVENT

STAR CATEGORY DATE

1 day before the start of the competition, the Technical Delegate must inspect the facilities as per the following checklist.

This document must be sent to the CEV at beach@cev.eu with a copy to FIVB at worldtour@fivb.org including an edited Masterplan and Marketing checklists duly signed by the parties. A copy of these documents shall be provided to the Organisers.

FIVB requirements will apply to the category of the event concerned as per FIVB Terms & Conditions, Handbook and CEV Candidature application and Brand Guidelines

ITEMS	NUMBER/DIMENSIONS	YES	NO
1. STADIUM			
Insurance / Venue Safety Certificate	according to FIVB/CEV requirements (copy to be sent to the CEV)		
Tribune Capacity: - min 1,000 seats (2-star) - min 500 (1-star)	Comment on appropriateness of tribune number		
VIP section: - (min.100 pers. for 1-star Events) - (min.150 pers. for 2-star Events)	Comment on appropriateness of tribune VIP section.		
Cladding of the bleachers: Internal/External; Guest Area in the General Grandstand / Mikasa exposure			
Certification of the correct set-up of the bleachers and other temporary facilities	Copy of facilities certification received Copy of Insurance certificate received		
2. COMPETITION AREAS			
Area free of obstacles for 1 court lay out:	min 26 m X min 18 m		
Court:	16 x 8 m		
*Free zone- End line & Sideline	*minimum of 3 m		
*Free zone- Height	*minimum of 9 m		
Time-out Area:	3m distant from scorer's table		
Photographers' Area:	According to FIVB requirements		
Sports equipment for each official court	According to FIVB requirements (see Court Equipment Checklist BVB/30)		
Platform for TV Cameras and TV camera positions	(if applicable and as per TV Broadcasting Guidelines)		
Commentary Positions and TV monitors	(as per TV Broadcasting Guidelines)		
Equipment for awarding Ceremony	As per FIVB requirements and CEV Branding Guidelines		

Entrance	As per FIVB requirements		
Flags of participating nations:	as many as needed		
3. FACILITIES (NO-SMOKING AREAS):			
Notification of the non-smoking rule for all working areas and stadium			
Indication of smoking area			
3.1 Athletes' Lounge	minimum 50 m ²		
Air conditioning:			
Chairs:	20		
Tables:			
Wireless connection for the player's and their own personnel computers or smart phones	Password protected		
Billboard with competition results:	min. 2 x 1 m		
3.2 Athletes' Lockers Room*	minimum 30 m ²		
Chairs /benches:	10 each		
Lockers			
* located close to but separate from the athlete lounge. For double gender events, 2 separate locker rooms to be provided for each gender			
3.3 Referees' & Lines persons Lounge*	minimum 30 m ²		
Air conditioning:			
Whiteboard	1		
Table:	1		
Chairs:	15-20		
* Referees and Auxiliary Officials must have separate areas according to the capacity and comfort conditions			
3.4 Locker Rooms for Referees/Lines persons or security room*	minimum 30 m ²		
Table:	2		
Lockers	30/50		
Chairs:	10		
* Referees and Auxiliary Officials must have separate areas according the capacity and comfort conditions			
3.5 Catering / Lunch Area	Volunteers, Officials, Players as required.		
Protected from wind:			
Protected from sun:			
Floor:			
3.6 Press Centre	min. 40-150 m ² (accordingly)		
Air conditioning:			
Capacity:	50-200 accordingly		
Tables with chairs	5-15		

1 Billboard with results:	min. 2 x 1 m		
Electric Connections:	8		
High speed internet access for journalists, Photographer and Media Operation Delegate (if assigned)	3		
Desk with Phone line & Internet connection for FIVB Press Delegate	1		
Laser printer:	2		
Photocopy machine:	2 (30 copies per minute)		
Pigeon holes/document trays	20		
To have a proper wi-fi connection in every press working room protected by password. This wi-fi connection must be available on all competition days until midnight. The bandwidth should be good enough to allow efficient uploading requests by all photographers.	As per FIVB/CEV requirements		
Neat and well presented bar and catering facility	1		
3.7 Mixed Zone Area placement for TV interviews immediately after the matches outside the competition area, out of reach from spectators, court personnel, and officials. Lighting if necessary.	1		
official mixed zone backdrop	1		
3.8 Interview Room	min. 40 -60 m ² accordingly		
Air conditioning:			
Tribune:	tables with chairs for 6 persons		
Microphones:	A minimum of 3 on the tables / 1 portable		
Chairs for the participants:	Min 25		
back-drop	1		
Towels and bottled water for the players at the head table/tribune.	1		
Water for the press	1		
3.9 Working Room and facilities for the e-scoresheet and player stats operators	A working room min 20 m ² with powerful wired internet connection, LAN cables to each court to connect to the IP cameras, 2 monitors 32"		
3.10 Working Rooms for*:	Security Personnel, Court Man, TechControl, OrgCom., FIVB Officials,		
Air conditioning: (if required)	each		
Technical Control, Org Committee & CEV working rooms shall be equipped with:	1 high-speed internet connection (preferably wireless) with e-mail account 1 international telephone / 1 laser printer/ 1 photocopy machine 1 cellular phone each Official Adequate workspace for all Delegates assigned		
Unas TV	As per organiser agreement		

3.11 Coaches Area			
<p>Seats reserved at the general grand stands in the Center Court, and around the playing area for the outside courts while watching their teams.</p> <p>As a separate area either under a tent, or in a room, or in a shaded area or anywhere else (i.e. at the hotel if in proximity) for coaches to meet with their players.</p> <p>Power socket provided for the team videos.</p>	As per handbook requirements.		
3.12 Medical Services			
<u>Medical Area:</u>			
bed(s)	at least 1		
Basic medical equipment	1		
Basic medication	1		
Oxygen equipment, IV fluid equipment and personnel to operate	1		
Stretcher	1		
Ice machine	1		
telephone	1		
<u>General First Aid Area (Spectators)</u>			
<u>AED Machine</u>	1		
<u>Massage and Physiotherapy Room:</u>	min.20 m ²		
Massage tables (access for accredited team physio)	2 for single gender events and 4 for double gender events		
physiotherapy equipment	1		
* The medical/physiotherapy rooms must be protected and separated from the open air and a heater must be installed in the rooms if necessary.			
<u>Doping Test Section (when controls are carried out):</u>	min. 25 m ² divided into three sections:		
waiting room **	10 m ²		
sampling room**	10 m ²		
Toilette*	5 m ²		
**To be equipped with lockable refrigerator & refreshments.			
<u>Ambulance</u>	with electro stimulation equipment and parked close to the venue		
<u>Paramedical personnel</u>	always present at the venue		
3.13 Storage room	min.25 m ²		
3.14 Other Facilities			

Meeting room (Preliminary Inquiry, Technical Meeting, Referee Clinic, Drawing of lots, etc.)	As per handbook requirements.		
Showers	4		
Accreditation Area / Security	1		
Disabled Area:	Covered space for 10 wheel chairs and 10 assistants at court level or in the VIP section. A surface to allow the passage of people in wheel chairs must be foreseen from the parking area to the stadium		
Toilets:	10 (for the public) 4 (for the VIPs) 2 (for the athletes) with easy access from the athletes' lounge, locker room and playing courts.		
4. PARKING			
Parking area	As required.		
Local transportation (if any)	As required.		

***Note: For 1 & 2 Star events the minimum requirement must be respected as per 1.1.1 of FIVB Official Beach Volleyball Rules (2017-2020).**

Note: The Promoters may use the hotels/structures in proximity as events facilities whenever possible and exploit permanent facilities which may offer all amenities and conditions.

COMMENTS

HOMOLOGATION OF THE VENUE AND FACILITIES	YES	NO
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(Date)

(Name & Signature of the Technical Delegate)

Note: Should the Technical Delegate decide not to homologate the venue; the reasons must then be communicated to the FIVB in writing including all negative aspects in the comments above.