|  |  |
| --- | --- |
| **OVERVIEW** | |
| **National Federation/ Event’s Title** |  |
| **Date(s)** |  |
| **Venue** |  |
| **Localization** | *General comment on venue localization, proximity to places of public interest etc* |
| **Event Organiser** | *National Federation/ Promoter*  *Tournament Director* |
| **Weather Conditions** | *Min. + max. temperature, wind condition and humidity, visibility conditions, snow/rain* |
| **VENUE** | |
| **Number of courts** | *Please indicate with photos* |
| **Supporting areas (Event Office, Players area, Referees area,etc.)** | *Please indicate with photos* |
| **Equipment/ Used balls** | *Please indicate with photos* |
| **COMPETITION INFORMATION** | |
| **Number of participating teams** | **Men** **Women**  Qualification: Qualification:  Main Draw: Main Draw: |
| **Competition format** |  |
| **Number of matches played** |  |
| **Duration of the matches** | Average with 2 sets: min Average with 3 sets: min |
| **Athletes overall performance** |  |
| **Number and status (National/International) of Referees** | *Volleyball: Beach Volleyball:* |
| **Injuries** | *Number and types of injuries* |
| **SPECTATORS REPORT** | |
| **Overall attendance within the venue** | *Please indicate per day and in total – illustrated with photos* |
| **Organisers side activities organized** | *Brief description accompanied by photos* |
| **Assessment of organiser’s promotional activities** |  |
| **SPONSORS REPORT** | |
| **List of sponsors supporting the event** | *Name, status (Sponsor, Supporter, supplier etc), product category* |
| **Sponsors side Activities organized (if any)** | *Brief description accompanied by photos* |
| **MEDIA REPORT** | |
| **Media Operations Director** | Name: Email: |
| **Photographer** | Name: Email: |
| **List of communication tools used- effectiveness** | *Event’s Website / No of hits*  *Social media accounts (Facebook, Twitter, You Tube, etc) - No of followers,*  *TV (if any)* |
| **Press and e-media clippings** |  |
| **Assessment of overall media operations success** |  |
| **Biggest issue in media operations** |  |
| **Most successful press initiative / activity** |  |
| **STATUS OF SNOW VOLLEYBALL DEVELEPOMENT** | |
| *Please also indicate who in the National Federation follows Snow Volleyball activities* | |
| **AREAS TO BE COVERED IN THE FUTURE** | |
| *Future steps* | |
| **OTHER COMMENTS (if any)** | |
|  | |
|  |  |
| **Reported by:** | *Name, Function* |
| **Signature** |  |

**PLEASE SEND THIS FORM AND RESPECTIVE FILES TO** [**snow@cev.Eu**](mailto:snow@cev.Eu)

**within seven days after the EVENT.**